



AFTER SCHOOL CARE RULES AND REGULATIONS

The following rules and regulations have been put into place in order to insure the safety of all students participating in the After School Care (ASC) program.

- Students must go directly to the cafeteria after school unless he/she is participating in an after school activity. If a child is doing service hours for a teacher after school, he/she must **FIRST** report to his/her Group Leader and let them know who they are working with and what time they will be finished.
- Students must remain with their assigned group at all times.
- Students are *NEVER ALLOWED TO LEAVE THE BUILDING OR GROUNDS* without permission of the Staff. Such permission must be given, in writing, to the Assistant Director by the child's parent or guardian.
- Group Leaders are to be shown respect at all times.
- Students *ARE NOT* permitted to use the telephone. In case of an emergency, ASC Staff will call the parent on behalf of the child.
- Students must show respect for property of others:
 - do not damage school property
 - do not damage neighboring property
 - stay out of other's book bags
- Students must take care of all playground equipment, toys, games and homework supplies.
- Running is forbidden in the building except during supervised games in the gym.
- There is no screaming allowed in the building
- There is no spitting allowed.
- There is no physical fighting or verbal abuse permitted
- Students must stay out of all shrubs and mulched areas, must not pull or hang on tree branches, or pick flowers. Throwing rocks or dirt is not permitted at any time.
- Students may not putting feet on the tables.
- Students are not allowed to leave the ASC area unless accompanied by ASC Staff or leaving to attend a supervised school activity.
- Chewing gum and candy are forbidden at all times.